

Carbon Bake July Monthly Safety Meeting

Attendance: Jon Phillips, Nick Paulin, Sean Lane, John Beaver and Lee Bryant

Date: July 28, 2011 Time: 11:30a-12:30pm

No first aids were reported during July

A June area housekeeping audit was completed each week with a 3.86 avg.

Lee Bryant opened the meeting discussing employee feed back

1. Develop SSOP for Cleaning Tunnel Conveyors
2. Progress on joystick replacement in South 1 NKM Crane
3. Removing scrap anodes from reject line at cleaning machine

Nick Paulin will follow up on the items above and give updates
At the August meeting

Sean Lane then gave a presentation with directions to the Departmental EHS
Committee Structure and Responsibilities.

The Committee is currently working to identify deficiencies to machine guarding
And walking/ working surfaces.

The August meeting will be scheduled on 9/2/11 to accommodate the
Carbon Bake area Safety Reps schedule.